



Aspenglow Services, LLC
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Ideas for Using Your Time

Unlike most service agreements, we don't limit you to a specific list of tasks. We are happy to help with anything we can! And over the years, our customers have called on us to do a variety of projects. Here are just some of the ways that you might use your service time:

Website Design & Maintenance

Your site is only "perfect" on the day it is launched, so it's important to keep the information fresh and up-to-date. We are equipped to provide ongoing maintenance, make minor changes, or give your site a complete makeover — whenever you want. If you're not sure what needs to be done, we can start with a website audit to provide ideas and recommendations.

Word Templates

We can create Word templates from your paper applications and PDF forms so that you no longer have to fill them out by hand. For AMS-InStar users, we can also help you to set up these templates so they work in the *Custom Forms* feature of your agency management system!

PDF Forms

We will add form fields to your PDF applications so you can fill them out electronically. We can even help you set them up so they can be completed and submitted to an email address from your website or intranet.

HTML Website Forms

We will create web-based quote forms and questionnaires that submit to a specific email address. With all the privacy issues nowadays, we can even set them up on a secure SSL server (additional fees apply).

Email Newsletters

You provide the details and we will create an HTML newsletter in Word for you — something you can be proud to send out to your clients or prospects. Or, better yet, if you have an account with Constant Contact, we will set up templates that match your website and even manage the mailings for you.

Custom Graphics Design

Looking for a certain image for your website or intranet? We can create web images, logos, buttons, clipart, fancy text, and virtually anything else you might need.

Special Projects

With over 30 years in the insurance industry, we certainly know how things are done. Why not use us as your "temporary office staff" to help out with special projects or ongoing tasks?